

Depute Head of Curriculum

Person Specification

Attributes	Essential	Desirable
Qualifications	Relevant academic and/or professional qualification.	Teaching postgraduate qualification. Management qualification.
Experience	Experienced in leading and managing staff and staff related issues. A track record of managing a range of curriculum within a further education environment. Experience of curriculum development, change and monitoring. Experience of the creation, development and management of curriculum and budget planning processes. Experience of Quality Improvement/Quality Systems.	Substantial College teaching experience. Generating alternative income.
Skills/Knowledge	Ability to develop College or sector wide projects. Strong IT skills particularly Word, Excel, and PowerPoint. Ability to contribute to the implementation, maintenance and improvement of the College's quality assurance and enhancement systems, addressing and supporting challenges, and activity	Ability to provide papers and presentations to Senior Leadership Team and the relevant Board of Management committees.

	<p>supporting a culture of continuous improvement and best practice</p> <p>To identify and manage Professional Development and the training of curriculum staff in the use of effective teaching and learning solutions.</p> <p>Lead by example, and have the ability to manage and direct staff so as to promote the highest standards in all activities.</p> <p>Able to lead and chair related cross-college groups.</p> <p>Willingness to identify and contribute to the development of applications for funding, and new initiatives and where appropriate, lead and manage projects.</p> <p>Excellent communication and interpersonal skills.</p> <p>Strong financial acumen.</p> <p>Ability to lead on and develop and implement an exemplary learner experience founded on and informed by student voice and supported by employer and stakeholder feedback.</p>	
Other	<p>Enthusiastic, committed and forward looking.</p> <p>Knowledge of developments and trends.</p>	