

JOB DESCRIPTION

Job Title: Sustainability Officer

Line Managed by: Head of Facilities

Purpose and Objectives

The Sustainability Officer will lead the development, implementation, and promotion of the college's sustainability initiatives. The role focuses on reducing the College's environmental impact, embedding sustainable practices across operations, and engaging the college community in creating a culture of sustainability.

Key Responsibilities

Sustainability Strategy and Policy Development

- Develop, review, and implement the college's Sustainability Strategy, ensuring alignment with national and sectoral goals such as Scotland's Net Zero targets.
- Create and update policies on energy efficiency, waste reduction, carbon management, biodiversity, and sustainable procurement.
- Monitor and report on the college's progress towards sustainability objectives, preparing annual reports and updates for senior leadership.
- Lead the Climate Change Action Team and provide updates to the appropriate board of management committee.

Operational Sustainability

- Collaborate with teams to improve energy efficiency and reduce carbon emissions from college buildings and operations.
- Lead initiatives to reduce waste, promote recycling, and improve water conservation across the campus.
- Oversee the implementation of renewable energy projects, low-carbon technologies, and other green initiatives.
- Manage environmental compliance, ensuring the college meets all relevant legislation and regulatory requirements.

Stakeholder Engagement and Education

- Work with staff, students, and external partners to embed sustainability within the college's culture.
- Develop and deliver training programs and workshops on sustainability for students and staff.

- Develop and deliver awareness campaigns, workshops, and events to promote sustainable practices.
- Act as a point of contact for sustainability matters, providing advice and guidance to staff and students.
- Engage with curriculum teams to integrate sustainability themes into teaching and learning where appropriate.

Biodiversity and Green Spaces

- Develop and implement plans to enhance biodiversity on campus, such as creating wildlife-friendly areas and sustainable landscaping.
- Coordinate projects such as tree planting, urban gardening, and community initiatives to improve local environments.

Data Management and Reporting

- Collect, analyse, and report on environmental data, such as energy usage, carbon emissions, and waste management performance.
- Maintain records to support compliance and inform decision-making.
- Benchmark the college's sustainability performance against sector standards and identify areas for improvement.

Collaboration and Partnerships

- Liaise with local authorities, community groups, and sector networks to share best practices and identify partnership opportunities.
- Represent the college at sustainability forums and events, building relationships with external stakeholders.
- Secure funding for sustainability projects by preparing grant applications and proposals.
- Collaborate with the procurement team to help ensure sustainable purchasing practices are followed.

WHO we are

Vision

South Lanarkshire College is a further and higher education institution with a mission to create social and economic value for individuals, businesses and communities through learning, with a clear vision;

“To inspire and transform lives through inclusive, innovative and sustainable education.”

Mission

South Lanarkshire College has a clear mission to,

“Deliver excellence in skills-based education to the workforce of the future creating social and economic value for individuals, businesses and the communities we serve through first-class teaching, learning and support.”

This mission gives us a real sense of purpose. We exist because of our expertise in learning and teaching.



VALUES

The College's values are vital in our collective ability to achieve continued success, and they define how we work together as Team SLC.

- **Togetherness:** visionary and transparent leadership, common purposeful goals and build on values.
- **Connectedness:** meaningful participation in decision-making, a listening organisation and developing collaboration.
- **Recognition:** culture of values-based recognition, celebration of individual and team contributions and effective, frequent praise.
- **Enablement:** providing valuable feedback, developing manager effectiveness and individualised training and development.
- **Motivating work:** autonomous working, learning organisation and meaningful work.

This job description is not intended to detail all tasks undertaken, but simply highlight a number of major tasks of the post. The post holder may be required to undertake additional duties which might reasonably be expected and which form part of the function of the post.

This job may be amended in future to reflect the changing duties of the post.

Date Created: August 2025