

Business Innovation and Development Advisor (Apprenticeships) Permanent, Full-Time

£33,117 per annum, pro rata

The Business Innovation and Development Advisor will play a key role in supporting the delivery of the College's apprenticeship and wider work-based learning programmes.

Working closely with the Business Innovation and Development Manager, the postholder will act as a central point of contact for apprentices, employers and curriculum teams, ensuring the College meets contractual, compliance and quality requirements across all funded and commercial provision.

The role will contribute to departmental targets by supporting learner recruitment, coordinating the apprentice and work-based learner journey, maintaining accurate records, and ensuring timely and effective communication with stakeholders. The post will also support wider commercial development and employer engagement aimed at enhancing the College's offer and diversifying income streams.

A successful applicant must be educated to HNC/D or equivalent level of qualification with relevant experience, and be able to travel throughout South Lanarkshire and the surrounding area. You will have experience of working with unemployed adults and young people with barriers to employment, in addition to dealing directly with employers and external organisations.

To apply please download the job details and Staff Application Form from our website.

This post is considered Regulated Work with Children under the Protection of Vulnerable Groups (Scotland) Act 2007. Successful applicants will be required to become members of the relevant PVG scheme, or undergo a PVG Scheme update check prior to a formal offer being made by South Lanarkshire College.

For further enquiries please contact People Services Department, South Lanarkshire College, College Way, East Kilbride, G75 0NE, by telephoning 01355 807780 or by e-mailing humanresources@slc.ac.uk

Completed application forms can be emailed to humanresources@slc.ac.uk and should be returned by **Thursday 16th April 2026**.

The Board of Management of South Lanarkshire College is a charity registered in Scotland. Registration number SC021181.

