

STAFF ABSENCE FIGURES Third Quarter: 1st July - 30th September 2017

Summary

Department	FTE	Instances	Days Available	Days Lost	% Lost
Principalship	4.4	1	268.4	2	0.75
Student Services	20.16	6	1229.76	23.5	1.91
Finance	5.5	5	335.5	18	5.37
CMIS	14.8	14	902.8	82	9.08
HR	6	1	366	2	0.55
Alternative Funding	10.36	6	631.96	30	4.75
Facilities	22.52	13	1373.72	55	4.00
Business	34.39	5	2097.79	38	1.81
Care	39.26	11	2394.86	105.5	4.41
Construction	59.4	19	3623.4	200.5	5.53
TOTALS:	216.79	81	13224.19	556.5	4.20

LONG-TERM SICKNESS (any absence over 3 weeks)

Department	FTE	Days Available	Days Lost	% long-term sickness	No staff long-term sickness
Principalship	4.4	272.8	0	0.00	0
Student Services	20.16	1249.92	17	1.36	1
Finance	5.5	341	0	0.00	0
CMIS	14.8	917.6	48	5.23	1
HR	6	372	0	0.00	0
Alternative Funding	10.36	642.32	19	2.96	1
Facilities	22.52	1396.24	17	1.22	1
Business	34.39	2132.18	28	1.31	1
Care	39.26	2434.12	75	3.08	2
Construction	59.4	3682.8	180	4.89	5
TOTALS:	216.79	13440.98	384	2.86	12

SHORT-TERM SICKNESS (any absence under 1 week)

Department	FTE	Days Available	Days Lost	% short-term sickness	No staff short-term sickness
Principalship	4.4	272.8	2	0.73	1
Student Services	20.16	1249.92	6.5	0.52	4
Finance	5.5	341	8	2.35	2
CMIS	14.8	917.6	29	3.16	7
HR	6	372	2	0.54	1
Alternative Funding	10.36	642.32	11	1.71	4
Facilities	22.52	1396.24	14	1.00	9
Business	34.39	2132.18	5	0.23	3
Care	39.26	2434.12	7.5	0.31	5
Construction	59.4	3682.8	20.5	0.56	10
TOTALS:	216.79	13440.98	105.5	0.78	46

Staff Category	Instances	Medical Cert.	Self Cert.
Lecturing	23	8	15
Support	58	8	50
TOTALS:	81	16	65

Rolling Comparisons:**By Department:**

Department	% time lost 3rd quarter 2016	% time lost 4th quarter 2016	% time lost 1st quarter 2017	% time lost 2nd quarter 2017	% time lost 3rd quarter 2017
Principalship	1.16	0.00	0.00	0.00	0.75
Student Services	2.24	1.64	1.66	0.51	1.91
Finance	1.06	2.12	1.76	1.17	5.37
CMIS	4.49	7.95	9.93	6.20	9.08
HR	0.00	3.95	0.81	0.65	0.55
Alt. Funding	3.05	0.34	0.33	2.45	4.75
Facilities	4.03	5.81	7.76	8.97	4.00
Business	3.39	2.68	5.24	2.06	1.81
Care	5.24	9.80	9.33	6.83	4.41
Construction	2.00	8.00	7.68	6.92	5.53

Staff Category - Percentages:

Staff Category	3rd quarter 2016	4th quarter 2016	1st quarter 2017	2nd quarter 2017	3rd quarter 2017
Lecturing	1.4	3.3	3.96	4.12	4.16
Support	1.79	2.63	2.40	5.58	4.24
TOTAL:	3.19	5.93	6.36	4.85	4.20

Staff Category - Instances:

Staff Category	3rd quarter 2016	4th quarter 2016	1st quarter 2017	2nd quarter 2017	3rd quarter 2017
Lecturing	18	48	53	26	23
Support	43	67	71	53	58
TOTAL:	61	115	124	79	81