

JOB DESCRIPTION

JOB TITLE:	Support for Learning Assistant
LINE MANAGED BY:	Depute Head of Student Services
LOCATION:	Based in East Kilbride but some outreach work may be involved

JOB PURPOSE & OBJECTIVES	To support learners in overcoming barriers to learning and attainment within courses across the College provision.
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KEY TASKS	Support students with barriers to learning e.g. note taking, scribing, reading, assisting and supervising activities. Provide extra explanation of in-class activity if required. Liaise with staff and tutors as required. Invigilate assessments. Ensure adherence to exam conditions. Provide support on educational visits. Undertake staff development and training. Work one-to-one with individual students and with groups. The jobholder is required to take reasonable care for the safety and health of themselves and others who may be affected by their actions; and to coordinate with management in the promotion and maintenance of health and safety measures.
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WHO we are

Vision

South Lanarkshire College is a further and higher education institution with a mission to create social and economic value for individuals, businesses and communities through learning, with a clear vision;

“To inspire and transform lives through inclusive, innovative and sustainable education.”

Mission

South Lanarkshire College has a clear mission to,

“Deliver excellence in skills-based education to the workforce of the future creating social and economic value for individuals, businesses and the communities we serve through first-class teaching, learning and support.”

This mission gives us a real sense of purpose. We exist because of our expertise in learning and teaching.



VALUES

The College's values are vital in our collective ability to achieve continued success, and they define how we work together as Team SLC.

- **Togetherness:** visionary and transparent leadership, common purposeful goals and build on values.
- **Connectedness:** meaningful participation in decision-making, a listening organisation and developing collaboration.

- **Recognition:** culture of values-based recognition, celebration of individual and team contributions and effective, frequent praise.
- **Enablement:** providing valuable feedback, developing manager effectiveness and individualised training and development.
- **Motivating work:** autonomous working, learning organisation and meaningful work.

This job description is not intended to detail all tasks undertaken, but simply highlight a number of major tasks of the post. The post holder may be required to undertake additional duties which might reasonably be expected and which form part of the function of the post.

This job may be amended in future to reflect the changing duties of the post.

Date Updated: October 2025