

Privacy Statement

South Lanarkshire College is applying for various awards as an *Investor in Diversity* through the National Centre For Diversity (NCFD). As part of this process, you are invited to participate in a Focus Group session taking place in the College and chaired by an NCFD Advisor.

Purpose and lawful basis

The purpose and lawful basis for the College inviting you to participate is its **legitimate interest** to:

- Audit the equality, diversity, and inclusiveness of its culture
- Identify where improvements can be made in these areas
- Uphold the College mission statement, providing an “inclusive community”
- Prioritise happiness and engagement of all college stakeholders

Sharing your personal information

If you agree to participate, the College will share the following personal data with the NCFD advisor on the day the Focus Group session takes place. The sharing is necessary to facilitate the delivery of the sessions:

- Your name
- For students: your faculty of study
- For staff and Board Members: your job title and faculty/department of work
- For Suppliers: your job title and company name
- Date, time and location of your Focus Group session

For record keeping purposes, the College will also log:

- Your attendance at the Focus Group session

Please refer to the [NCFD GDPR Privacy Statement](#) for further details of how NCFD will process your data.

Retention of information

The personal data listed above will be held on file by the College until May 2022 and then confidentially destroyed.

Relevant data subject rights apply

If you have any questions about the focus group process or the treatment of your data, please contact hrevents@slc.ac.uk